

**Sun Valley Swimming Pool Association
Monthly Board Meeting
Sun Valley Pool, Lafayette
July 13, 2010
7:00 pm – 9:00 pm**

APPROVED MINUTES

Call to Order – President, 7:08 pm

Roll Call – Recording Secretary

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| <input checked="" type="checkbox"/> President – Michael Davis | <input type="checkbox"/> Lifeguards – Pat Hennessy |
| <input checked="" type="checkbox"/> Membership – Trish Van Ormer | Water Quality/Personnel & Safety |
| <input checked="" type="checkbox"/> Treasurer – Matt Broback | <input checked="" type="checkbox"/> Dave Ridge |
| <input checked="" type="checkbox"/> Rules/Gate Duty – Pat Ketcham | <input type="checkbox"/> Clayton Ross |
| <input checked="" type="checkbox"/> Financial Secretary – Andrea Cochran | <input checked="" type="checkbox"/> Chris MacKay |
| <input type="checkbox"/> Corresponding Secretary – Sharon Mueller | Maintenance |
| <input checked="" type="checkbox"/> Recording Secretary – Lisa Ross | <input checked="" type="checkbox"/> Lisa Martin |
| <input checked="" type="checkbox"/> Long Term Financial Planning – John Goddard | <input checked="" type="checkbox"/> Jason McNally |
| <input checked="" type="checkbox"/> Swim Team – Bob Wash | |

1) Approval of Current Agenda and the Minutes from the 6-15-10 Board Meeting

- a) Current Agenda Approved
- b) 6/15/10 Meeting Minutes Approved

2) Unfinished Business

- a) Swim Team Hours
 - i) One written complaint arrived from a member about effect on members. Request to swim team to put information about the lanes onto the Google calendar or maybe a notice at the pool. Swim team agreed to send information for July newsletter about the difference with mini lane setup and when it's scheduled to happen.
- b) Annual Member Meeting
 - i) Need an agenda in advance of items for discussion. Should be distributed prior to the meeting. Chairs need to be set up. Recording Secretary will create and distribute an agenda at the meeting.
- c) Pool T-Shirt: Still pending.
- d) Welcome Committee: Still pending.
- e) Gate Duty & Gate Changes
 - i) Rules/Gate Duty Chair talked to our insurance broker about the gate and gate duty. Gate duty has happened since the inception of the pool, but key card entry came afterward. No insurance risk with eliminating gate duty as long as the gate is physically locked. Changes to the gate system might make sense in conjunction with removal of gate duty. State law dictates that we need a self-closing locked gate. Current gate complies with state law & there are no insurance obstacles to keeping current gate. Motion to abolish gate duty for 2011 swim season on provisional basis was suggested and approved. After discussion, the motion was amended to abolish gate duty on a provisional basis for 2011 season with the understanding that structural changes will be made to the door to safely exit from the pool. Amended motion was passed. A possible subcommittee was proposed (or a general membership call to action) for ideas about welding or investigating other options to

the gate. Rules/Gate Duty Chair will draft a communication to the membership about the change.

- f) Pool Covers and Heater
 - i) Motion to purchase new pool covers was suggested and approved, with only one vote against.

3) Standard Monthly Reports

- a) Membership
 - i) Communication to the members needed in the newsletter because the swim team pep rallies are exclusive use of the pool.
- b) Marketing
 - i) Board President will pursue a swim team only family promotion.
- c) Financial
 - i) No issues.
- d) Water Quality
 - i) Issue: Health Dep't shut down the baby pool because of pH level being high. The sand filter also broke and will be replaced shortly so pool can reopen.
 - ii) Water quality incident with fecal matter happened. Communication needs to go the membership in the newsletter to help educate the members about this kind of health hazard, and a reminder not to bring children who have communicable symptoms to the pool.
 - iii) Heater: More research will be done about options for pool heater, including lease to own.
- e) Maintenance
 - i) Pay phone is non-operational and needs to be fixed.
 - ii) Trophies need cleaning and coverage from fading.
- f) Swim Team
 - i) Good of the order to swim team for their success.
 - ii) Fall clinic needs to be set up & scheduled. Board President will work with Swim Team on the fall clinic.

4) New Business

- a) Fundraiser Idea
 - i) Idea to do an extended shower wall and bench with mosaics to help with some structural issues and enclose the shower area. More research will be done about the idea.
- b) Social Chair
 - i) Idea to have a board member who handles community building events, including things like Friday night BBQs, movie night, and family comedy night. Motion to re-evaluate board positions, including the addition of a possible chair, was seconded and passed. Board President will do more research on board positions and rules.
- c) July Newsletter
 - i) Recording Secretary will send this meeting's items to the Corresponding Secretary, and will identify the board members attached to each item.
- d) Worker's Comp
 - i) Paychex roll-out revealed that we lacked worker's comp. The cost is not budgeted. Board discounts on membership count as wages. Discussion was deferred to the next meeting.
- e) Ethics Violation
 - i) Witnesses on the Thursday of pep rally (July 8), including a board member, observed member #143 performing gate duty in violation of board ruling, including buzzing in a

board member and remaining on duty until next gate duty volunteer signed in. More research will be done to investigate the incident

5) Good of the Order

6) Review of Action Items

7) Close Meeting, 8:55 pm

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| Date: 7/09/10 |
| Board position: Membership- Trish Van Ormer |
| <p>Summary/Action taken: Followed up on all leads for new members. New membership interest slowing down, and I am trying to pull in any additional families that I can, but the going is slow, and people are being cautious financially.</p> <p>REFERRALS ARE THE MOST RELIABLE SOURCE FOR NEW MEMBERS- HIGHEST CLOSE RATIO, although the June and July proration promotions along with the hot weather- (when we have it) - are also really helping. All new members in June and July took advantage of the proration promotions.</p> |
| <p>Pending items: Follow up on Sun Valley Pool tee shirt project progress. Design identified? Ad copy for back of shirt, as well as color and style?</p> |
| <p>Issues requiring board discussion/decision: Discussion on last meeting's vote to change bylaws regarding swim team pool use in the morning – from 7:00am to 9:00am exclusive use to 9:00am to 11:00am – Monday through Friday. Request swim team directors along with coaches to plan ahead with pool use, so that if the new method is going to be used, then it will show on the calendar for pool members to know that they could use the shallow end of the pool in the AM for recreational swimming- (eg. Monday, Wednesday, Friday, or something to that effect).</p> <p>Also, was there an announcement to members regarding the City Meet Pep Rally? Members were arriving to swim, not aware of the team's use of the pool. The calendar, with the new web site navigation, may not be enough for pool only members to catch when the pool is available.</p> |
| <p>Communication to membership: Membership promotions: coupon referrals, and June and July dues proration promotions.</p> |