

Sun Valley Swimming Pool Association
Monthly Board Meeting
Round Table Pizza, Lafayette
March 29, 2011
7:00 pm – 9:00 pm

MEETING

Call to Order – President, 7:10 p.m.

Roll Call – Recording Secretary

- | | |
|--|---|
| <input checked="" type="checkbox"/> President - Michael Davis | <input checked="" type="checkbox"/> Swim Team - Raja Singh |
| <input checked="" type="checkbox"/> Membership - Caitlin Benazra | <input checked="" type="checkbox"/> Lifeguards - Pat Hennessy |
| <input type="checkbox"/> Treasurer - Ken Roberts | Water Quality/Personnel & Safety |
| <input checked="" type="checkbox"/> Volunteer Coordinator - Pat Ketcham | <input type="checkbox"/> Dave Ridge |
| <input type="checkbox"/> Communications - Christina Coleridge | <input checked="" type="checkbox"/> Clayton Ross |
| <input checked="" type="checkbox"/> Recording Secretary - Stacey Bauer | <input checked="" type="checkbox"/> Chris MacKay |
| <input checked="" type="checkbox"/> Long Range Planning/
Capital Projects - Julie Gutzwiller (rep. Peter) | Maintenance |
| | <input checked="" type="checkbox"/> Jason McNally |

1) Approval of Current Agenda

- a) March Agenda: approved.
- b) February Minutes: approved.

2) Unfinished Business

- a) Volunteer Hours: 5 hours per membership and 3 types of jobs:
 - i) Friday night socials (3 hours). To include propane/charcoal and may be themed (ie. movie night).
 - ii) Green Team (KR to provide hours involved).
 - iii) Work Party: 4/3, 4/9, more to be scheduled (2 hours).
- b) Rules and Bylaws: Board comments due back by April 3. Vote at Open House 4/16/2011 in order to get 2/3 vote of membership needed to make changes.
- c) Lifeguards:
 - i) KR has model for hours and pay. KR will work with PH to present 3 scenarios. Email scenarios to the board for comments/approval/vote by end of April.
 - ii) SVSP lifeguards and members will have priority over guards from other pools.
 - iii) Need lifeguard for Opening Day 4/16 and then from 5/28 on.
 - iv) PH will prepare budget for needed items: caps, shirts, whistles, first aid kit, etc.
 - v) Need note to membership: Lifeguards will not open the gate - they need to keep their eyes on the pool.
 - vi) Lifeguards will do pool covers.
 - vii) Peak night schedule until 8 or 9 on Friday and Saturday.
- d) Gate:
 - i) Current mesh needs to be extended out to prevent reach-arounds.
 - ii) JM will organize debris removal.
 - iii) New card reader will be tabled for next year to see how absence of gate duty works.
 - iv) RS to work on honor system drop box for guest fees.
- e) Opening Day Prep:
 - i) Grounds: Work parties before opening 4/3 and 4/10.
 - ii) Water: drop water level 4/2.
- f) Capital Projects:
 - i) Grommets: Pool and deck options. RS ordering a single deck option to test.
 - ii) Shade: PG, SB to measure and get general layout of pool to research shade further.
- g) Social Events:
 - i) RS to discuss desired programs we want Pam to run.
 - ii) Lifeguards who want extra hours may organize kid games. Payment by donation/tip jar.
 - iii) RS to give lifeguards the star swimmer program outline.
- h) Opening Day:
 - i) Stacey to get propane and charcoal.
 - ii) Games (pool and lawn). Check with Zander and Alex for help running.
 - iii) Music.

- iv) Members don't get key until they sign up for jobs.
- v) Post Bylaws and Vote!
- i) Member Request – Member #119 requested use of the pool to conduct a Boy Scout Leader Swimming and Water Rescue training course for approximately 12 adults on Thursday, May 12, 2011 from 6:00 p.m. to 9:00 p.m. PH to follow up with Paul to retain lifeguard and collect money to pay lifeguard.
- j) Member Concern – Member #106 is concerned about the lack of first aid items available at the pool (bandages, gauze, instant ice, epi-pen, etc). PH will purchase and place.
- k) Teen Employment/New Programs:
 - i) RS and Marcie have a swim program design.
 - ii) Marcie will develop an award system.
 - iii) LJ or Kate might be interested in running the lesson program.
 - iv) Jr. Lifeguards/Coaches may want to teach in this non-competitive program.
 - v) Possible payment schedule \$15 for 20 minute lesson. Proceeds divided 50/50 with pool/coach.
 - vi) Possible multi-week session schedule.
 - vii) Draw students from local preschools.
- l) Music at the Pool: CR and SB will distribute courtesy notice to neighbors before events stating pool/public guidelines that will be followed.
- m) Articles of Incorporation: KR found.
- n) CM checks on baby pool heater not working at end of last season. Pool tune-up is scheduled.
- o) Check within membership for interest in pool sponsorships - postponed.

3) Standard Monthly Reports

- a) Membership: 86 renewed, 20 available, 10 not renewing, 4 new. Budgeted to sell 45 and lose 35.
- b) Marketing: Ad running 2 times in Lamorinda Weekly advertising pool/opening day/team. CC to work on marketing to Meher School.
- c) Financial
- d) Water Quality
- e) Maintenance: work party shifts available 4/3 from 8-10 or 10-12.
- f) Swim Team: 69 registered.

4) New Business

- a) Pilot Lesson Program: MD will consult with Harriet Plummer in April about a turnkey lesson program. Benefit to pool includes taking over HP lessons after they close at 4:30.
- b) Swim Team Practice Start Times: Motion (passed) to allow Swim Team to shift practice times to start at 8:15 and end at 12:30 from 6/13 to 8/13 with the installation of mini-lane grommets allowing the shallow end to open at 11:00 unless notified differently.

5) Good of the Order: Ted Liu

6) Review of Action Items:

- a) PK and MD to set up sign-up for volunteer hours.
- b) KR to provide Green Team hours.
- c) KR will work with PH to present 3 scenarios for lifeguard hours and pay.
- d) PH will prepare budget for needed items: caps, shirts, whistles, first aid kit, etc.
- e) RS to work on honor system drop box for guest fees.
- f) RS ordering a single deck grommet option to test.
- g) PG, SB to measure and get general layout of pool to research shade further.
- h) RS to discuss desired programs we want Pam to run.
- i) RS to give lifeguards the star swimmer program outline.
- j) CC to work on marketing to Meher School.

7) Next Meeting: April 26, 2011

8) Close Meeting: 9:07