

**Sun Valley Swimming Pool Association  
Monthly Board Meeting  
Round Table Pizza, Lafayette  
Tuesday, December 9, 2014  
7:00 pm – 9:00 pm**

**MINUTES**

**Call to Order** – President

**Roll Call** – Recording Secretary

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|---|--|
| <input checked="" type="checkbox"/> President Dave Rumberg                      | <input checked="" type="checkbox"/> Director - Swim Team: Caitlin Benazra  |
| <input checked="" type="checkbox"/> Vice President – TJ Grossi                  | <input checked="" type="checkbox"/> Director - Lifeguards: Pat Hennessy    |
| <input checked="" type="checkbox"/> Secretary - Colleen Lingane Thomas          | <input checked="" type="checkbox"/> Director - Membership: Tina Sappal     |
| <input type="checkbox"/> Director - Finance: Wendy Martin                       | <input checked="" type="checkbox"/> Director – Volunteers: Debbie Levy     |
| <input checked="" type="checkbox"/> Team Treasurer (non voting)– Angela Ketchum | <input checked="" type="checkbox"/> Co Director - Operations: Dave Morrow  |
| <input checked="" type="checkbox"/> Director – Communication: Carolyn Martin    | <input checked="" type="checkbox"/> Co Director- Operations: Rachel Dreyer |

**Invited**

- Water Quality – Chris Mackay
- Map Consultants – Ken Roberts
- Communications: Lisa Ryan
- Treasurer – Veronica Valencia
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• **Call to Order 7:03**

• **Approvals**

- Agenda: Dave M made a motion to approve the agenda. Seconded by TJ. Passed unanimously
- Meeting Notes from prior month. Dave M made a motion to approve mtg notes from prior month. TJ seconded. Passed unanimously.

• **Deadline-based Agenda Items**

- Neighbor complaint and City of Lafayette response
  - i) In progress for noise ordinance change.
  - ii) Can get a waiver for one year – contingency based on going through formal land use permitting process.
- 2015 Member cap -
  - i) TJ motion: Under advice from our attorney, this board will keep its membership cap as it is until further discussion with the city materializes. Dave M seconded. Eight yes. One abstain. Motions passes.
- 2015 Board - Member Vote
  - i) Colleen to resend information out and Carolyn to execute in the next few days.
- 2015 Pool Fees
  - i) Dave M motion: 2015 Pool Fees will remain at \$660, not increasing from 2014. Caitlin seconded. We will remain one of the affordable pools in support of the community. Passed unanimously.
- 2015 Swim Team Fees
  - i) Will go up - \$35 per swimmer.
- 2015 Volunteer Hours/Process
  - i) Carolyn suggested that members give a check for their volunteer hours – and then they can request it back once they do their hours.
  - ii) Colleen moves to reduce pool hour volunteer requirement to two hours and increase cost per hour to \$50, accepting unlimited buyouts. Members can buyout the \$100 at the time of paying membership fees or they can offer a check or cash deposit which will be returned to them when they complete their volunteer hours. If volunteer hours are not completed, the check will be cashed. Debbie seconded. Three abstained. Three neighs. Two yesses. Did not pass.

iii) Debbie to take this offline and come back to the board with a written recommendation to be voted on before registration opens on Jan 1

- **Review of Action Items: (from last meeting)**

- Colleen moves that the board accept the Swim Team Committee's recommendation for Co Swim Team Directors for the 2015 Season of Kaisa Lyon and Caitlin Benazra. Debbie seconded. Approved unanimously.
- Dave M – is key card lock update and access – new key card lock is installed; there are some challenges opening the gate which Dave M will figure out and advise. Tina has new cards when we are ready. Dave M to get copies of physical key made (3)
- Debbie – Motion regarding 2015 Party Policy. Debbie moved to revise party fees \$40 for 0-10 total people (members and non), \$80 for 11-20 guests, \$120 for 21-30, no parties larger than 30 and parties conclude by 5pm. All non members need to be off premise by 5pm. Cancellation fee
- TJ – State of the Pool email (work with Carolyn) to get out ASAP
  - i) Carolyn moves to send out the state of the pool lettered drafted on November 15<sup>th</sup> date by TJ Grossi ASAP (with edits by Carolyn) but at least two days after the Board vote goes out to membership. Debbie seconded. Passed unanimously.
- Caitlin – Coach update – others hired? – see notes below under swim team
- Pat –video and lifeguard minimum for liability reasons (see notes from November mtg) – see notes below under “swim team”

- **Standard Monthly Reports:**

- **President:**
- **Vice President:**
- **Secretary:**
- **Membership:** We will open registration on Jan 1<sup>st</sup>; Tina to work with Ken to open pool registration on Jan 1<sup>st</sup>. Tina will manage logistics to send instructions to membership. Caitlin will handle Team membership and communication. As members choose to not renew, Tina will pull from the waitlist.
- **Finance:**
- **Operations:**
- **Lifeguards:** no liability issue regarding parties (From November 2014 minutes). Video will be done with Chris MacKay in the next 30 days via youtube. Will hire more lifeguards again in 2015 and will be hired by Easter.
- **Volunteer:**
- **Swim Team:** all four coaches from swim clinic have been hired – and there will be on free group lesson each week per kid. Operating on a closer margin next year. This assumes 200 team members, down from 219 in 2014. Don't need to go to private lessons in order to have a fulfilling swim season, so trying to address in group lessons. All meets are set and posted on unify. Team registration will be open in early January and be managed by Caitlin/Kaisa.
- **Communication:**

- **New Business**

- **Good of the Order**

- **Future Agenda items**

- Guest Fee 2015 - Debbie
- 2015 Volunteer Jobs process, cost, etc. - Debbie
- 2015 Party Policy - Debbie

- **Next Meeting: Next Meeting: Tuesday, January 27, 2015 7pm – 9pm Roundtable Pizza**

- **Adjourn/Close Meeting 8:58 pm** Colleen motioned. Dave M seconded. Unanimously approved.

**Dec 2014 MINUTES ADDENDUM:**

For the 2015 year, Veronica Valencia will become Treasurer 1. Wendy Martin will move to the Treasurer 2 position.

Colleen moved to update our bank accounts with the following as a result of the change in leadership:

1. Remove Michael Davis as Key Executive
2. Add TJ Grossi as Key Executive
3. Add Veronica Valencia
4. Remove Kirsten Jones and Kim Rohrbough as signers

Passed via email vote Feb 10, 2015