

**Sun Valley Swimming Pool Association**  
**Monthly Board Meeting**  
**Round Table Pizza, Lafayette**  
**June 25, 2013**  
**7:00 pm – 9:00 pm**

**MINUTES**

**Call to Order** – President

**Roll Call** – Recording Secretary

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> President Dave Rumberg                | <input type="checkbox"/> Director - Swim Team: Dave Ridge                  |
| <input type="checkbox"/> Vice President - Kirsten Jones                   | <input type="checkbox"/> Director - Lifeguards: Pat Hennessy               |
| <input checked="" type="checkbox"/> Secretary - Colleen Lingane Thomas    | <input checked="" type="checkbox"/> Director - Membership: Caitlin Benazra |
| <input checked="" type="checkbox"/> Director – Treasurer 1: Kim Rohrbough | <input type="checkbox"/> Director – Volunteers: Steve Smith                |
| <input checked="" type="checkbox"/> Director - Operations: Tom Smith      | <input checked="" type="checkbox"/> Director at Large - Carolyn Martin     |

**Invited**

- Water Quality – Chris Mackay
- Treasurer 2 – Wendy Martin
  - Attended by pool member and team board member Jessica Bennetti

**1) Approvals**

- Meeting Notes from prior month

**2) Standard Monthly Reports** – short overview; other items are under new business; max 5 minutes each

- Operations

**Items Discussed Last Meeting**

1. Plumbing Work on Showers – **Completed**
2. Umbrellas! - **Ordered**

**New Items**

3. Middle Shower Push Button (Part arrived, setting up installment appointment)
4. Umbrellas/Bases:
  - Bases will arrive Thur. 6/27
  - Umbrellas will arrive Tue. 7/2
5. BBQ (Propane Tanks) Replacement on Patio Area, Repairman called for BBQ Gallore Insert not operational
6. Girl's Bathroom
7. Install Hand Sanitizers in each bathroom along with additional Soap Dispenser in Girl's Bathroom - **Completed**
8. Garbage Dumpster Upgrade – **Completed**
  - Single 3.5 Yd Dumpster is \$423 per/month from \$365 for the 2 dumpsters
9. Snack Shack Outlets and other issues
10. Bathroom/Cleaning Supplies
11. Current Status of site, Items completed, Items needed, etc.
12. Volunteer Sundays & Weekdays (Trim and Tidy)
13. Recommendations

### 3) New Business

- Financial review by outside consultant, Ken Roberts
  - i) He reviews details monthly – and will highlight trends
  - ii) Will produce packet of financial reports quarterly with trends/concerns summarized
  - iii) Lengthy discussion of Operating Plan Draft
  - iv) Operating metric is a planning tool
  - v) Assumptions in planning process:
    - (1) Fees for next year, approved by Board in November
    - (2) Expectation and design of “buy in” fee – to fund improvements (currently \$395)
      - (a) Have a floor \$\$ and include the buy in fee – should be earmarked for capital
      - (b) Important to understand when members ask how fees are used
    - (3) Operating cash – anticipate positive cash flow for pool and each of the programs; frontloaded on collecting it and spread out for paying it out – and straddles over two years; use those metrics as a piece of how we should move money from checking to savings, etc.
    - (4) Future decisions of board include 1) when do we sweep 2013? 2014? Etc.
- Kim to bring operating plan to next meeting for board discussion. Any comments from the board based on Ken’s distributed Operating Plan due to Kim by Monday, July 8<sup>th</sup>.
- Next step will be to discuss capital plan options; this will be added to the August meeting agenda; Tom to put together a list of things to attack.

### 4) Good of the Order:

### 5) Review of Action Items: (go forward)

#### Next Month:

- Finance – for July
  - i) Review 2013 Plan
- VP
  - i) 2013 calendar finalized; 2014 calendar drafted
- Member at Large
  - i) Redo of binder for pool – draft for July
    - (1) Working with Colleen/Kirsten
- Buy out discussion for pool volunteer hours postponed until we add new roles

#### Beyond

- Secretary
  - Possible bylaw change change to have members “lose” their membership if they don’t renew---- need earlier date – Colleen to research as it falls under “secretary” role and responsibility- for Oct
- Tom/Rumberg
  - i) Furniture discussion
- Combining pool and team boards
- Capital Plan Discussion August

### 6) Next Meeting: Next Meeting: Tuesday, July 23, 2012 7pm – 9pm Roundtable Pizza

### 7) Close Meeting: Meeting adjourned 8:55 pm