

Sun Valley Swimming Pool Association
Monthly Board Meeting
Round Table Pizza, Lafayette
February 26, 2013
7:00 pm – 9:00 pm

NOTES

Call to Order – President

Roll Call – Recording Secretary

- | | |
|--|--|
| <input checked="" type="checkbox"/> President - Dave Rumberg | <input checked="" type="checkbox"/> Director - Swim Team: Dave Ridge |
| <input checked="" type="checkbox"/> Vice President - Kirsten Jones | <input type="checkbox"/> Director - Lifeguards: Pat Hennessy |
| <input checked="" type="checkbox"/> Secretary - Colleen Lingane Thomas | <input checked="" type="checkbox"/> Director - Membership: Caitlin Benazra |
| <input checked="" type="checkbox"/> Director - Finance: Kim Rohrbough | <input checked="" type="checkbox"/> Director – Volunteers: Steve Smith |
| <input checked="" type="checkbox"/> Director - Operations: Tom Smith | <input checked="" type="checkbox"/> Director at Large - Carolyn Martin |

Other Leadership

- 2012 President - Ken Roberts
- Water Quality - Chris Mackay

Meeting called to order at 7:08 pm

1) Approvals

- a) Agenda approved with one change to move Membership update before Treasurer
- b) Meeting Notes: November approved.
- c) Motion: Two water quality people to pay \$31 annual membership dues. Passed.
- d) Motion: Accept 2013 swim team budget as working budget. Passed.

2) Standard Monthly Reports

- a) President
- b) Vice President
 - i) Kirsten created a parking lot for agenda items which we will prioritize and add to the agenda
 - ii) Roles and responsibilities for board will be distributed before the next meeting in draft. Please comment and we'll work to finalize at March meeting
 - iii) Anticipate a proposal to subcontract out financial management, accounting functions and infrastructure management of website. Please review and comment.
- c) Membership
 - i) Registration update
 - (1) 10 ppl declined membership; 2 immediate acceptance from waitlist; 17 remaining on the waitlist
 - (2) Second member communication on membership to go out Friday
 - ii) Card reader received and given to Tom who will return last years.
- d) Swim Team
 - i) Budget presented by Caitlin. Last year 188 swimmers and working budget represents 155. Every four new members is \$1000 in top line. Hard copy of budget distributed to Secretary for records.
 - ii) Discussion regarding historical team only members transitioning to full pool membership.
 - iii) Spring Clinic communication and response is good so far
 - iv) Recommendation would be that future clinics will be part of the swim program.
 - v) Discussion ensued regarding liability and insurance. If they are current employees, not resigned and fired then they are covered. We may want to have our attorney review documents.
 - vi) Coaches roles/responsibilities/compensation: details to be reviewed by Ridge, Rumberg and Rohrbaugh.
- e) Lifeguards – Pat was unable to attend so this update postponed for next meeting
- f) Treasurer
 - i) Working with Kirsten on succession planning
 - ii) Budget is in development and will be presented to board for discussion when complete.

g) Operations

i) Pool opening plan and details

- (1) Clean-Up - Leaves, overall, clear out dead plants, etc. COMPLETE
- (2) BBQ - Check tanks and test SCHEDULED FOR MARCH 2nd
- (3) Lawn - Cut lawn, trim, check sprinklers COMPLETE
- (4) Trees - Trim some dead branches COMPLETE
- (5) Snack Shack Outlets - Add dual outlet, upgrade fuse in electrical box Door combo 8140? Check with Ted.
- (6) Cleaning Services – One major clean early March. Will start in time for Spring Clinic. Pricing the same as last year.
- (7) New Door Card Reader installation - Will this allow current cards entrance? Lock was rekeyed beginning of 2012 Season Will install prior to March 2nd.
- (8) Chairs, Tables, Umbrellas, Covers, etc. for March 2nd.
- (9) Supplies Stocked - bags, tools, cleaning supplies – for next time
- (10) Garbage - locks, pick-up service – for next time
- (11) New Plants? Budget to be proposed by Tom via email.
- (12) Leaking pipe under concrete near outdoor shower – American Leak Detection will be called for a quote.

ii) Off Season Projects

h) Volunteer

i) Volunteer plan (vet list of proposed jobs)

- (1) Subcommittee established with Steve, Tom, Kirsten, Kim and a full plan will be presented at March mtg; how many ppl; what are the jobs? How many hours and implementation plan
 - (a) Ken thinks room to reduce number of hours; challenge is you need eyes on the pool – toilet paper and trash person; ideas last year included compensated position – open item for next year

ii) Cleanup first two weeks in March

i) Water Quality

i) Health Inspection

- ii) Jason Shareen proposed as second water quality person. Discussions with Chris Mackay in progress. Update at next meeting. He will be leading a re-documentation of the process.

j) Member at large

- i) Member Communications: first communication – subcommittee Kirsten, Caroline, Colleen

- ii) Lap Swimmer outreach – special opening day for them discussed. Decided to consider for 2014 season.

k) Secretary

- i) Website calendar in progress – publish before opening

- ii) Board roles and responsibilities (postponed until March mtg; Kirsten leading)

3) New Business

4) Good of the Order:

- a) Thanks to Dave Rumberg for attending Swim team mtg last night; great kudos for better transparency.

5) Review of Action Items:

- a) Membership levels/update
- b) Tom to do discovery on cost and feasibility of 1) front gate lock rekeyed, 2) master key, 3) identify how many keys needed and log, 4) marked as “do not duplicate”; 5) unifying all locks with one code; cost
- c) Rumberg and Ridge to assess transition of membership (team only to full pool) and bring proposal to board at March meeting.
- d) Bathroom maintenance potentially more often. Volunteer role?
- e) Supplies Stocked - bags, tools, cleaning supplies – for next time
- f) Garbage - locks, pick-up service – for next time

6) Next Meeting: Next Meeting: Tuesday, March 26, 2012 7pm – 9pm Roundtable Pizza

7) **Close Meeting:** Meeting adjourned at 9:08pm