

**Sun Valley Swimming Pool Association**  
**Monthly Board Meeting**  
**Round Table Pizza, Lafayette**  
**Tuesday, February 24, 2015**  
**7:00 pm – 9:00 pm**

**MINUTES**

**Call to Order** – President

**Roll Call** – Recording Secretary

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|--|--|
| <input checked="" type="checkbox"/> President Dave Rumberg             | <input checked="" type="checkbox"/> Director - Swim Team: Caitlin Benazra  |
| <input checked="" type="checkbox"/> Vice President – TJ Grossi         | <input checked="" type="checkbox"/> Director - Lifeguards: Pat Hennessy    |
| <input checked="" type="checkbox"/> Secretary - Colleen Lingane Thomas | <input checked="" type="checkbox"/> Director - Membership: Tina Sappal     |
| <input checked="" type="checkbox"/> Director - Finance: Wendy Martin   | <input checked="" type="checkbox"/> Director – Volunteers: Debbie Levy     |
| <input checked="" type="checkbox"/> Treasurer – Veronica Valencia      | <input checked="" type="checkbox"/> Co Director - Operations: Dave Morrow  |
| <input type="checkbox"/> Team Treasurer (non voting)– Angela Ketchum   | <input checked="" type="checkbox"/> Co Director- Operations: Rachel Dreyer |
| <input type="checkbox"/> Director – Communication: Lisa Ryan           |  |

**Invited**

- Water Quality – Chris Mackay
- Map Consultants – Ken Roberts
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- **Call to Order 7:11 pm**

- **Approvals**

- Agenda: Morrow made a motion to approve the agenda. Seconded by Tina. Passed unanimously
- Meeting Notes from prior month. TJ made a motion to approve mtg notes from prior month with change of title to “minutes”. Pat seconded. Passed unanimously.

- 1) **Review of Action Items: (from last meeting)**

- Pat –video with Chris MacKay scheduled for completion early January – update; delay and will have that by next mtg – by march
  - Videos done and on Pat’s cell phone; needs to get them uploaded to youtube; TJ will work with Pat; thereafter, we will get a link to the site
- Party reservations – will team take over function?
  - Caitlin, Debbie, Pat and Lisa to finalize details. Once final, Lisa to communicate via email and website. Recommend messaging now – and maybe once or twice during Season.
- Lisa – signage for new grass – posted by pool opening?
- For all unserved and unpaid 2014 pool volunteer hours, the board will grant a one time option to rollover or paid unserved hours; swim team and pool are separate. Pat seconded. Passed unanimously. Messaging will come from Rumberg/TJ; Lisa to draft
  - Will not send email out; will deal with it case by case

- 2) **Standard Monthly Reports:**

- **President:**
  - Detailed event listing? Caitlin will handle. See notes below on swim team.
  - City Noise Ordinance decision from 022315 City Council Mtg
  - Dave drafted two emails in January – and needs responses from people to get them finalized and out; Colleen to resend
- **Vice President:**
  - Land use permit by March 1st
  - TJ and Morrow to figure out about Sonos options and report back to board
- **Secretary:** 2016 Lifeguard coordinator? Hire, payroll, scheduling – sr lifeguard this year – increase two hours a week; manage party emails; be involved in hiring; reflecting on time cards;

buy supplies. Do a mid year review of lifeguards. Pat recommends looking at new hire lifeguard parents; Possibly consider a paid position for college senior person.

- **Membership:** Renewals and waitlist status? 40 ppl on waitlist; 50 ppl renewed. Mould family will be grandfathered for the five mile rule. Morrow made motion. Tina seconded. Passed unanimously.
- **Finance:** Wendy did quick review and financial look good. Ken could not make it to the meeting tonight.
- **Operations:** Morrow to come up with signage or cone to talk about pool covers, etc.
- **Lifeguards:** Pat to update roles and responsibilities for his replacement. Colleen to send most recent document.
- **Volunteer:**
  - Rumberg follow up on Geoff Foster and pool covers on/off; Foster not interested.
  - Debbie - Please clarify to board what the decision was regarding on/off pool covers (from Jan mtg minutes). Whole season for 8 months; need to determine cost; Ryan Levy will do three mornings a week. Consider seasoning it; or doing it \$900/month;
  - Debbie to draft roles and responsibilities for Pool Cover Coordinator and circulate to board for finalization, including suggested compensation (50% of pool dues, \$599?). Debbie will do a sign up genius. After board approval, Debbie to work with Lisa to get the communication out to the members. Colleen to work with Debbie to manage selection process. Debbie to get email out by March 10<sup>th</sup>.
  - Morrow made a motion to have Terri Smith to be responsible for showers in replace of his pool volunteer hours. Pat seconded. Approved unanimously. Rumberg to communicate with Terri.
- **Communication:** Tina to work with Lisa on communication regarding keys and calendar.
- **Swim Team:**
  - Coaching contracts signed? Coach Shayne is not joining us. We are replacing him with Jamie, also a Cal Swimmer from San Diego. Northcoast swimming. Verbal agreement with them. Other three coaches have signed and returned contracts.
  - Clinic registration? 38 kids registered, starts March 9, sending a renewal
  - Team registration? Still low but expecting it to jump up; everyone waits until the last minute.
  - Summer lessons – changing to group? Details are still being figured out. Caitlin will advise once that is decided. Tues/Thurs 12:30p to 3:30p are group lesson times can use be both lanes. Private lessons are after that or Mon/Fri all day and lap lane cannot be programmed. Wed no lessons.
  - Caitlin and Wendy to review draft of detailed event list and get it back to Dave. Then we need the future look: Adult swim, polo, year round, expansion into additional properties (see TJ for future look ideas). Two buckets: 1) 1950 to present and 2) future; Two documents: 1) what happens in a pool in a season – a) past present and b) future, 2) take 2014 and 2015 calendar – date pool opens, when masters happened, including dates, detailed list of programming for 2014/2015; MS word bulleted list
  - Caitlin to email team budget out and ask for approvals within 48 hours. If there are discussion items, we can discuss in March or else approve via email.

### 3) New Business

- Community Task Force: TJ and Colleen to come back to board with recommendation on this via email vote by Tues 3/3

### 4) Good of the Order

### 5) Future Agenda items

- Guest Fee 2015 – originally brought up by Debbie; if members would like to discuss for the 2015 season, please start an email chain before our next meeting.
- Budgeting Subcommittee meeting – September 2015– Wendy/Veronica
- Capital improvement plan Task Force- for March meeting – what is list of improvements we want, ties will to land use process; TJ would like to be involved

**6) Next Meeting: Next Meeting: Tuesday, March 24, 2015 7pm – 9pm Roundtable Pizza – Is this Lafayette school vacation week? If so, should we move the meeting to 3/31?**

**7) Adjourn/Close Meeting:** 9:14 time. TJ motioned. Morrow seconded. Unanimously approved.