

**Sun Valley Swimming Pool Association
Monthly Board Meeting
Round Table Pizza, Lafayette
Tuesday, January 28, 2014
7:00 pm – 9:00 pm**

MINUTES

Call to Order – President

Roll Call – Recording Secretary

- | | |
|--|--|
| <input checked="" type="checkbox"/> President Dave Rumberg | <input checked="" type="checkbox"/> Director - Swim Team: Caitlin Benazra |
| <input type="checkbox"/> Vice President – Open Role | <input type="checkbox"/> Director - Lifeguards: Pat Hennessy |
| <input checked="" type="checkbox"/> Secretary - Colleen Lingane Thomas | <input checked="" type="checkbox"/> Director - Membership: Tina Sappal |
| <input checked="" type="checkbox"/> Director - Finance: Wendy Martin | <input checked="" type="checkbox"/> Director – Volunteers: Debbie Levy |
| <input type="checkbox"/> Director - Operations: Tom Smith | <input checked="" type="checkbox"/> Director – Communication: Carolyn Martin |

Invited

- Water Quality – Chris Mackay
- Map Consultants – Ken Roberts

Call to order 7:08pm

1) Approvals

- i) none

2) Standard Monthly Reports – short overview; other items are under new business; max 5 minutes each
President's update

- Financial Health update, Ken Roberts, Map Consulting
 - Ken hired to support process improvements, streamlined, more consistent, understand cash position
 - Has significantly improved the financial operations and strategic view of the pool financials
 - Implemented in 2013 by board vote; working very well so far
 - Full board added to monthly financial distribution; Ken to implement starting with January reports
 - Feb onsite review with aps – facilities, capital improvements – for approval by board in Feb board mtg; draft budget in March
 - 2013 Draft financials distributed; final will be posted on site but not draft
 - Ken to dig deeper into program expenses and utilities and advise the board on that detail
 - 2014 Key Objectives Discussion
 - What position do we want the pool to be in at the end of 2015
 - Saving for future capital project
 - Starting some capital projects
 - Deck
 - Fence
 - Valves
 - Etc.
 - Pay down debt (mortgage \$200K balance)
 - General board sentiment is to reinvest in the asset and leave the mortgage as is; good rate given current risk profile
 - Could consider paying 13 payments/year
 - Possible capital expenditures
 - Program performance – plan for team and pool to contribute more to bottom line/change fee structure for 2015?
 - Take on utilities

- Expand programs
- Coaches/Lifeguard costs
- Future discussion in February; Ken to send docs in advance
- March budget vote

VP update

- Paul Wickline and others are working on nominations

Communications

- Presidents letter to membership in progress
 - Carolyn to shorten and send to board for approval
 - Distribute to membership ideally in early February
 - Consider starting discussion regarding volunteer hours and participation
- Next communication to include ask for VP? Discuss in February

Membership update

- 31 registered (230 capacity)
- 3-4 relinquished
- 19 on the waitlist
- March 31st is deadline

Swim team update

- Coach contracts still in discussion
- Ellie and Robbie main coaches; lots of jr coaches
- Snack shack in discussion due to large number of away meets (about 4 home for 2014)

Volunteer

- Debbie to figure out what volunteer roles need to happen before opening day and get scheduled (coordinate with Tom/Dave)
- Do we have excess capacity and if so, should we offer a buyout?
- For 2015, consider paying in advance and money refunded if they complete

Operations

- Mandatory maintenance to be tackled by Tom/Dave

3) New Business

Master Program

- Dave to write up program recommendations and submit to board
- Sentiment is positive

Opening Day

- Sat March 29th (sat of Spring break)
- Clinic before that.....

Motions

- Motion by Wendy for Sports Basement to use pool for one weekday before the pool opens for training purposes. Colleen amended to including signage, communication to members if needed and cleanliness. Seconded by Tina. Passed unanimously

4) Good of the Order:

5) Review of Action Items: (from last meeting)

- n/a

6) Review of Action Items: (go forward)

Action steps for next meeting:

- Bylaw check – by what date should team budget be approved by Pool Board? (no covered in bylaws)
- CL to check Bylaws on \$\$ approvals for vote (not covered in bylaws)
- Discussion regarding pool covers and saving \$\$ by professionalizing that and not let it be volunteer
- Colleen to redistribute volunteer hours that Kirsten did (complete)
- Dave will reach out to “as built” resources to create drawings for architects to give us the technical details in order to be able to understand architectural options. Asked to consider resources used by Sleepy Hollow and others in discussion. Estimated cost \$6K to \$10K.
- Tom remove key card remover
- Dave to meet with Tom/Chris re: capital improvements
- Draft volunteer plan

7) Next Meeting: Next Meeting: Tuesday, Feb 25, 2014 7pm – 9pm Roundtable Pizza

Agenda Topics:

- Volunteer
- Pool opening
- Member communications
 - VP?
 - Volunteer
- Masters Program
- Clinic
- Feb onsite review with aps – facilities, capital improvements – for approval by board in Feb board mtg;
- Financial Discussion – Ken to send docs in advance

8) Future Agenda items

- March – draft budget review

9) Close Meeting: Mtg adjourned 8:51 pm